

Romsey Methodist Church - Risk Assessment in relation to Covid-19 Activity:

Tiddlywinks Toddler Group Assessment prepared by: Meghan Elkin, Cathryn Simons, Elizabeth Robertson Assessment reviewed by: Peter Jackson Assessment date: May 2021

Introduction:

The Coronavirus-19 is a highly infectious disease primarily affecting the respiratory system. The disease can be transmitted as an aerosol from human exhalation/inhalation or by physical contact with an infected surface. The disease can be transmitted prior to an infected person exhibiting symptoms. Surfaces can remain infected between 48 hours to 72 hours. It is understood that transmission of the virus likely occurs mainly indoors and in settings where there is close proximity between people.

Description of activity:

The “Tiddlywinks Toddler Group” provides a space for toddlers to run around and play and for the accompanying parent/carer to chat with other parent/carer for support. The restrictions limit those attending to 15 adults.

The “Tiddlywinks Toddler Group” meets in the Church Hall on Monday (10-11:15am) for Toddlers age 0-3years with their parent or carer. The session includes refreshments.

Parent and toddler groups are now allowed to operate outdoors and indoors. Government guidance states that groups must have no more than 15 attendees. This does not include children under five or group leaders. Social distancing should be maintained between adults who do not live together and who are not in the same support bubble or childcare bubble. Adults must wear masks where social distancing is not possible

People will be required to book via Eventbrite or email to attend the session. When booking to attend people will be advised not to come if they are feeling unwell or have symptoms related to Covid-19. At booking households will be asked to provide the information needed for track and trace. The track and trace register will be retained for 21 days. An NHS QR code will also be available for the venue.

Persons at risk:

The persons at risk are those attending, the volunteers and the cleaner. The minimum number of volunteers possible will be used to reduce individual’s interactions. In the event of fire, all fire safety measures take precedence. The leader will escort everyone out of the building Should a person feel unwell or demonstrate symptoms of Covid-19 then they should be isolated in the Wesley Room with

a Tiddlywink leader attending and ensuring a surgical mask and protective gloves are worn. The unwell person should remain in the Wesley Room until it is safe to exit the building without further contact of others. The Wesley Room and other areas where the person was sitting will be sanitised. A note against the name of the person should be made on the registration sheet. In the event of a more complex condition emergency services should be contacted.

Risk /hazard	Mitigation actions
<p>Not maintaining social distancing on arrival / departure</p> <p>Higher risk of infection if social distancing is not maintained</p>	<p>People will enter and exit through the side doors. A one-way system is not required as people won't be arriving as others leave. Queuing will be minimal due to the low numbers. (Toddler group runs from 10-11.15. Mums and Babies group runs from 10.30-11.30)</p> <p>People will be asked if they are feeling well when they arrive. When booking to attend, people will be sent an email explaining the joining instructions. A copy of our risk assessment will be available on the church website and is clear that any infringement will be challenged</p>
<p>Not maintaining social distancing within the hall</p> <p>Higher risk of infection if social distancing is not maintained</p>	<p>Parent/carers are required to book a ticket. The booking system will limit attendance to a maximum of 10 adults on June 7th and June 14th</p> <p>Each adult attending will be allocated a play table with small chairs for themselves and their child(ren) . Tables will be arranged to ensure social distancing. Parent/carers will be required to wear facemasks as they move around the hall. Full size chairs for adults to sit on will be placed around the edges of the small hall minimum of 1 metre apart. Adults will be given a name tag to stick on the chair they have sat on to ensure no-one else sits on the chair during the session.</p> <p>Toys will be provided by the church. These will be quarantined after the session.</p>
<p>Not maintaining hygiene requirements and contaminating by touch during the session</p> <p>Higher risk of infection spread if proper hygiene not followed</p>	<p>The team setting up will use hand sanitiser before touching chairs / tables / equipment. The air purifiers will be on.</p> <p>Parents/carers will be asked to wear a mask as they arrive and to use the hand sanitiser on their way in. Once sitting down parent/carers can remove their mask.</p> <p>Sanitising wipes will be available to parents/carers to wipe toys before use. There will be a container for parents to place toys that their children have put in their mouths so they aren't touched by others.</p>

	<p>The refreshments offered to parent/carers and toddlers to consume at their allotted table will be hot and cold drinks plus biscuits and healthy snacks for children. Adults and children will be encouraged to use a hand sanitiser before eating.</p> <p>As always, parent/carers will be asked to take nappy waste home with them</p>
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Relevant legislation

[The Health Protection \(Coronavirus, Restrictions\) \(Steps\) \(England\) Regulations 2021 \(legislation.gov.uk\)](https://www.legislation.gov.uk)

SCHEDULE 3 Step 3 PART 1 Restrictions on gatherings Exceptions in relation to indoor gatherings
Exception 8: parent and child groups

Guidance for serving refreshments: [Guidance for food businesses on coronavirus \(COVID-19\) - GOV.UK \(www.gov.uk\)](https://www.gov.uk) and [Personal hygiene | Food Standards Agency](https://www.foodstandards.gov.uk)