

## Appendix 2: Person Specification

Applications should include a personal statement (covering the requirement outlined in the person specification below). Interviews will include a short exercise to be prepared in advance - details of which will be supplied when candidates are invited to interview.

Attributes	Essential	Desirable	Method of Assessment
<b>Education &amp; Training</b>	Educated to GCSE level or equivalent including Maths & English at Level 4/Grade C or equivalent		Qualification (if possible)
		Formal qualification in theology and/or families and children's ministry	Q
<b>Proven Ability</b>	Experience in working with children and their families in exploring / growing in faith in an engaging way including providing effective leadership on the spiritual content	Experience in developing and leading the implementation of curriculum / session materials	Application, Interview
	Experience of organising and managing new events/activities effectively and leading the teams who deliver them	Experience of creating and implementing a successful vision / strategy for outreach to families	A, I
	Experience in balancing different priorities effectively	Experience in managing flexible hours effectively	A, I
<b>Special Knowledge &amp; Skills</b>	Appropriate IT skills (emails / presentation software / collaboration software) to support delivering the role		A, I
	Proficient in social media / a social media native – an active member of at least one social media platform	Skills in using social media for outreach / publicity	A, I
		Knowledge of the workings of the Methodist Church	A
		Leading intergenerational worship	A
<b>Special Qualities or Aptitudes</b>	There is a Genuine Occupational Requirement that the post holder is a practising Christian with a passion to see families and children encounter God		A, I
	Ability to creatively engage with children and families		A, I
	Ability to work on own initiative		A, I
	Good at building relationships including excellent communication skills with children, carers and volunteers	Ability to lead ensuring pastoral support across multiple groups	A, I
	A drive to continuously improve, learn and develop. A reflective person with a drive to improve and develop both personally as well as the church events & strategy.	Ability to source / lead training to meet needs of volunteers	A, I
<b>Safeguarding</b>	Able to work to Methodist safeguarding guidelines and understand about appropriate confidentiality		A, I
	Satisfactory Enhanced Disclosure from the Disclosure & Barring Service		DBS Application